

SANATANA DHARMA COLLEGE ALAPPUZHA



2.2: Number of seats earmarked for
& 2.1.2 Reserved category



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S D College, Alappuzha

	<i>total</i>	<i>General</i>	<i>Other</i>	<i>mus Da</i>	<i>26/5/16</i>	<i>OR</i>	<i>ORH</i>	<i>SC</i>	<i>ST</i>	<i>ELWS</i>	<i>TUM</i>	<i>PHD</i>	<i>Transferees</i>	<i>Sports</i>	<i>MR</i>	<i>CO</i>
BA English & Communicative English	50	25	0	0	0	0	0	7	3	0	0	2	2	3	10	5
BA Economics	63	32	0	0	0	0	0	10	3	0	0	3	2	3	12	6
BA English	58	29	0	0	0	0	0	9	3	0	0	2	2	3	11	6
BA Hindi	50	25	0	0	0	0	0	7	3	0	0	1	2	3	10	5
BA History	48	24	0	0	0	0	0	7	3	0	0	2	2	3	10	4
BA Malayalam	50	25	0	0	0	0	0	8	2	0	0	2	2	3	10	5
BSc Botany	40	24	0	0	0	0	0	7	3	0	0	2	2	1	10	4
BSc Chemistry	45	24	0	0	0	0	0	7	2	0	0	2	2	1	10	5
BSc Mathematics	60	30	0	0	0	0	0	9	3	0	0	3	2	1	12	6
BSc Physics	48	24	0	0	0	0	0	7	2	0	0	2	2	1	10	5
BSc Zoology	46	23	0	0	0	0	0	7	2	0	0	2	2	1	9	5
BCom Finance	125	62	0	0	0	0	0	19	6	0	0	5	2	3	25	13
BSc Microbiology	41	21	0	0	0	0	0	6	2	0	0	2	2	1	8	4

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S D College, Alappuzha

CATEGORY WISE SEATE MATRI.

COURSE	Total Seats	CATEGORY WISE SEATE MATRI.													
		General	Exhara	Muslim	LC/SUC	OBK	OBH	SC	ST	EWS	Other	Other			
MA Economics	24	12	0	0	0	0	0	4	1	0	1	1	2	5	2
MA English	25	13	0	0	0	0	0	3	1	0	1	1	2	5	3
MA Malayalam	25	12	0	0	0	0	0	4	1	0	1	1	2	5	3
MSc Physics	16	8	0	0	0	0	0	2	1	0	0	1	2	3	2
MSc Botany	18	9	0	0	0	0	0	2	1	0	1	1	2	4	2
MSc Zoology	16	8	0	0	0	0	0	2	1	0	1	1	2	3	2
MSc Mathematics	24	12	0	0	0	0	0	4	1	0	0	1	2	5	2
MSc Chemistry	16	8	0	0	0	0	0	3	1	0	0	1	2	3	1
MCom	24	12	0	0	0	0	0	4	1	0	1	1	2	5	2

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Programmes offered under 2 (a) are:

1. Biochemistry & Industrial Micro Biology
2. Botany and Biotechnology
3. Chemistry & Industrial Chemistry
4. Commerce & Hotel Management and Catering
5. Commerce & Tax Procedure and Practice
6. Commerce & Tourism and Travel Management.
7. English & Communicative English
8. Environmental Science & Environment and Water Management
9. Journalism and Mass Communication
10. Malayalam and Mass Communication
11. Physics & Computer Application

Programmes offered under 2 (b) are:

1. Biotechnology (Multimajor)
2. Business Administration
3. Commerce with Computer Application
4. Computer Applications
5. Computer Science
6. Electronics
7. Bachelor of Management Studies (BMS) – Hotel Management
8. Bachelor of Social Work (BSW).

3.2 Institutions and Subjects for the First Degree Programme : The list of colleges to which admissions are to be made and the programmes offered and the sanctioned strength are given as **Annexure I**, in the Prospectus.

3.3 Categorization of Seats: Seats available in Govt./Aided/Self financing Colleges/UIT's are mainly classified as Merit Seats, Community Quota Seats, Management Quota Seats and Reservation Seats.

(a) Merit Seats:

The seats in Government/Aided/Self financing Colleges/UIT's that are filled purely on merit basis irrespective of the Category/Community to which the candidates belong, are classified as "Merit Seats."

(b) Community Quota Seats:

The seats in Aided Colleges that are filled by the Colleges concerned, on the basis of merit from among the candidates, who belong to the community of the Management who runs the College, are classified as 'Community Quota Seats'.

(c) Management Quota Seats:

The seats in Aided and Self-financing Colleges that are filled by the Managements concerned are classified as 'Management Quota Seats'.

(d) Reservation Seats:

The seats in Government/Aided/Self-financing Colleges/UIT's, which are earmarked for SC/ST/SEBC/ Economically Weaker Sections (EWS) in General Category/ Differently Abled / Tamil Linguistic Minority (TLM)/ Sports persons/ Transgender candidates etc. are classified as 'Reservation Seats'.

4. RESERVATION OF SEATS

Types of Reservation: Seats will be reserved for the following categories in Govt./ Aided/ Self financing Colleges and UIT's for various First Degree Programmes.

A candidate can claim only one benefit at a time as per his/her choice for a particular purpose.

4.1 Reservation for Nominees

(i) Reservation for Candidates from Union Territory of Lakshadweep.

An additional seat shall be created for each First Degree Programme (wherever necessary) in any Govt. /Aided college, exclusively for the purpose of accommodating students sponsored by the Union Territory of Lakshadweep. This seat shall not be filled up by other candidates. The Head of the Institutions should forward the list of such candidates admitted, separately, to the University immediately after the admissions. (Govt. letter No.5455/B3/2006/H.Edn. dated 15-3-2006) (U.O.No.Ac.B/1/1134/2006 dated 26-4-2006). The students should register online before obtaining admission.

(ii) Concession for Wards of Kashmiri Migrants.

The following relevant concessions are applicable for wards of Kashmiri Migrants for admission to the UG courses in all Affiliated Arts & Science Colleges – U.O.No.Ac.B1/910/Adms/2012, dated 09/04/2012.

- * Extension in date of admission by about 30 days.
- * Relaxation in cut off percentage up to 10% subject to minimum eligibility requirement.
- * Increase in intake capacity upto 5% course wise.
- * Waiving of domicile requirements.
- * Facilitation of migration in second and subsequent years.

(iii) Reservation for Candidates from Jammu and Kashmir.

Two seats shall be created over and above the sanctioned strength to accommodate candidates belonging to Jammu & Kashmir for admission to UG/PG courses in the affiliated colleges. (UO No. Ac B1/2292/Adms/2012 dated 01.03.2013). Such students should also register online.

(iv) Reservation for Inmates of Government Children's Home.

One seat shall be created over and above the sanctioned strength in each Govt./Private Aided Colleges for Inmates of Government Children's Home and Establishments which functions as per Juvenile Justice Act. In the event of non applicants from the above establishments, the applications of candidates from approved Children's Homes duly recommended by the District Social Welfare Officer shall be considered. (U.O.No. Ac B1/055682/2012 dated 30.04.2013)

(v) Reservation of seats for the widows /wards of Defence Personnel, killed/disabled in action or during peace time.

Additional seats over and above the sanctioned strength may be created as and when required for the widows /wards of Defence Personnel, killed or disabled in action or during peace time, in Central /State Universities /Autonomous/ Professional / Non-Professional Institutions under the purview of Ministry of Human Resource Development as per UGC policy. (Applicable to Army/Navy/Airforce only. Not applicable to paramilitary forces/CAPF/GREF/Coast Guard etc.)

(vi) Reservation for Tamil Linguistic Minority (TLM).

5% seats of the sanctioned strength shall be created, over and above, for candidates belonging to Tamil Linguistic Minority in the following colleges as per GO (Ms) No. 148/96/H.Edn. dtd 01.08.1996. The candidates have to produce a certificate to this effect either from the Village officer/Tahsildar or from the MP/MLA of the area where he/she permanently resides.

- University College, Thiruvananthapuram
- Govt. Arts College, Thiruvananthapuram
- K.N.M Govt. Arts & Science College, Kanjiramkulam
- Govt. College, Kariavattom
- Govt. College for Women, Thiruvananthapuram

Such candidates should opt Tamil as Second Language, if offered by the college.

4.2 Reservation for Differently Abled Persons.

(i) 5% seats of the sanctioned strength shall be created over and above in Government/ Aided Colleges and UIT's, exclusively for candidates with benchmark disability (as per clause 32(1) of chapter VI, The Rights of Persons with Disabilities Act, 2016).

(ii) In all other affiliated Colleges, additional seats will be created over and above sanctioned strength for candidates with benchmark disability as and when required.

(iii) The persons with benchmark disabilities shall be given an upper age relaxation of five years for admission in institutions of higher education. (as per clause 32(2) of chapter VI, The Rights of Persons with Disabilities Act, 2016)

As per Clause 2 (r), Chapter I of the Rights of Persons with Disabilities Act, 2016, 'Person with benchmark disability' means a person with not less than 40% of a specified disability where specified disability has not been defined in measurable terms and includes a person with disability where specified disability has been defined in measurable terms, as certified by the certifying authority. Candidates who have a minimum of 40% disability alone will be eligible to apply for this quota. **Candidates seeking admission under Differently Abled category should submit the 'Certificate of disability', issued not earlier than 5 years prior to the submission of**

application, by the District Medical Board or bodies of higher status, certifying the degree of percentage of disability. The Permanent Disability Card issued by the State Government is also considered. Based on the details furnished in the online application, candidates will be provisionally included under the 'Differently Abled' category.

Authorities of all Educational Institutions/Colleges affiliated to the University of Kerala are directed to make appropriate arrangements for medical examination of students with disabilities at the place of counseling/admission, in case, the authenticity of disability certificate being produced by the candidate is doubted. Otherwise, the disability certificate issued by the appropriate authority should suffice. (Circular No. Ac.BI/PH/2011, dated 26.02.2011).

The selection of candidates under this category will be based on the rank in the inter-merit list and not on the basis of the Degree of disability.

Note: Candidates or persons with less than 50% physically disabled (orthopaedically) may only apply for B.Sc. Geology course. The candidates with blindness and colour blindness are not eligible to apply for the course.

No reservation of seat is allowed for Blind candidates for Science subjects.

4.3 Reservation for Transgender candidates.

Two seats shall be created over and above the sanctioned strength in all courses in affiliated Arts & Science Colleges exclusively for admitting Transgender students. (G.O.(Ms)No.153/2018 HEdn dated 03.07.2018)

4.4 Sports Quota

Three seats over and above the sanctioned strength shall be created in each Arts and Commerce subjects and one seat over and above the sanctioned strength, shall be created in each Science subjects for Sports candidates in First Degree Programme. Admission to such seats shall be made by the Principal, from the Sports Quota ranklist approved by the University.

If the required number of sportspersons is not available, the seats should be kept vacant and shall not be filled by other candidates.

Norms for Admission to the Seats Reserved under Sports Quota for UG Courses.

The following criteria will be considered for verification and ranking of sports achievement certificate as per the priority given below.

1	World championship -First
2	World championship -Second
3	World championship -Third
4	Olympics -First
5	Olympics -Second
6	Olympics -Third
7	World Championship- Participation
8	Olympics - Participation
9	Common Wealth championship - First
10	Common Wealth championship - Second
11	Common Wealth championship - Third
12	Asian Games - First
13	Asian Games - Second
14	Asian Games - Third
15	Common Wealth Championship - Participation
16	Asian Games - Participation
17	World University- First
18	World University - Second
19	World University- Third
20	SAF Games - First
21	SAF Games - Second
22	SAF Games - Third
23	World University- Participation
24	SAF Games - Participation
25	Senior National - First

26	Senior National - Second
27	Senior National - Third
28	Federation Cup - First
29	Federation Cup - Second
30	Federation Cup - Third
31	All India Inter- University - First
32	All India Inter- University - Second
33	All India Inter- University - Third
34	Khelo India University Games - First
35	Khelo India University Games - Second
36	Khelo India University Games - Third
37	Khelo India Youth Games - First
38	Khelo India Youth Games - Second
39	Khelo India Youth Games - Third
40	Khelo India School Games - First
41	Khelo India School Games - Second
42	Khelo India School Games - Third
43	Senior National - Participation
44	Federation Cup Participation
45	Senior National Zone – First
46	Senior National Zone – Second
47	Senior National Zone – Third
48	Junior/ Youth/Sub-Junior National - First
49	Junior/ Youth/Sub-Junior National - Second
50	Junior/ Youth/Sub-Junior National - Third
51	Khelo India University Games - Participation
52	Inter- University Zone - First
53	Inter- University Zone - Second
54	Inter- University Zone - Third
55	Inter- University Zone - Fourth
56	All India Inter University/Zonal University – Participation
57	Khelo India Youth Games - Participation
58	Khelo India School Games - Participation
59	Senior National Zone – Participation
60	Junior/Youth/Sub Junior Zone National -First
61	Junior/Youth/Sub Junior Zone National -Second
62	Junior/Youth/Sub Junior Zone National -Third
63	Junior/Youth/Sub Junior National – Participation
64	Member of University team (Non- Participation)
65	All India School Games (SGFI) - First
66	All India School Games (SGFI) - Second
67	All India School Games (SGFI) -Third
68	All India School Games (SGFI) - Participation
69	Junior/Youth/Sub Junior Zone National – Participation
70	National Interschool(Subroto/ JN Hockey) – First
71	National Interschool(Subroto/JN Hockey) – Second
72	National Interschool(Subroto/JN Hockey) – Third
73	National Interschool(Subroto/JN Hockey) – Participation
74	Senior State Championship - First
75	Senior State Championship - Second
76	Senior State Championship - Third
77	Senior State Championship – Participation
78	College Games (Kerala State Sports Council) – First
79	College Games (Kerala State Sports Council) – Second
80	College Games (Kerala State Sports Council) – Third
81	College Games (Kerala State Sports Council) – Participation
82	University Inter-collegiate – First
83	University Inter-collegiate – Second
84	University Inter-collegiate – Third
85	Kerala State School Games – First
86	Kerala State School Games – Second

87	Kerala State School Games – Third
88	Kerala State Junior/ Youth/Sub-Junior Championships - First
89	Kerala State Junior/ Youth /Sub-Junior Championships - Second
90	Kerala State Junior/ Youth /Sub-Junior Championships - Third
91	Kerala State School Games – Participation
92	Kerala State Junior/ Youth /Sub-Junior Championships – Participation
93	Kerala Senior/ Junior State School Zonal Championships - First
94	Kerala Senior/ Junior State School Zonal Championships – Second
95	Kerala Senior/ Junior State School Zonal Championships – Third
96	Kerala State School Zonal Games – Participation
97	Senior District Championship - First
98	Senior District Championship - Second
99	Senior District Championship – Third
100	Junior/ Youth/Sub Junior District Championship -First
101	Junior/ Youth/Sub Junior District Championship -Second
102	Junior/ Youth/Sub Junior District Championship -Third
103	Revenue District School Games– First
104	Revenue District School Games – Second
105	Revenue District School Games – Third
106	Poly Technic/ITI State Championship- First
107	Poly Technic/ITI State Championship -Second
108	Poly Technic/ITI State Championship -Third
109	Revenue District School Games– Participation
110	Sub District /Educational District School Games -First
111	Sub District /Educational District School Games -Second
112	Sub District /Educational District School Games- Third

General Guidelines for admission under Sports Quota in Affiliated Colleges and UIT's

- i) The registration for Sports Quota admission shall be effected in online mode only.
- ii) Candidates who seek admission under sports quota should apply online within the prescribed time.
- iii) The certificates of achievement shall be scanned and uploaded in the website.
- iv) **The achievement certificate received before the closure of registration of UG Programmes will only be considered for ranking in sports quota admissions.**
- v) For securing admission to UG programmes under Sports Quota, including re-admission, **the performance of the candidate during the preceding two years/ Higher Secondary Level shall only be considered.**
- vi) For filling up the seats reserved under Sports quota, hierarchy of preference shall be given as per the norms/guidelines formulated by the University in addition to satisfying his /her academic eligibility.
- vii) When the candidates fulfil minimum academic eligibility, the academic merit shall not be preferred over sports merit in sports quota reservation seats except in the case of a tie in the sports merit.
- viii) The candidates who wish to apply under sports quota should opt “Sports – Yes” during online registration. They need to select the level of achievement and upload corresponding certificate in the respective field in the website. There will be no limit in uploading the number of certificates.
- ix) **After completion of the registration process, the candidates shall submit a proforma in prescribed form to the colleges of their choice among the colleges they have opted while registering online.** The colleges shall then upload the application number of such candidates in the college login within prescribed time. Verification of sports achievement certificates will be done only for such candidates and the rank list will be prepared accordingly. It may be noted that the candidates will be included in the sports quota ranklist of such colleges only where they have submitted the proforma. (The format of proforma can be downloaded from the website. The candidates can submit the proforma to the colleges till the date of closure of registration. The date of uploading of the application numbers of candidates who have submitted the proforma within prescribed time in college login by the college authorities will be intimated later).
- x) University will conduct centralized verification of uploaded certificates. Rank list will be published in the website after the verification.
- xi) The admission will be effected by the Principal based on this ranked list. Verification of original certificates will be done by the Head of the Department of Physical Education of the College concerned. Date of admission will be intimated through press release.
- xii) The original certificate/s from the competent authority/ authorities (Secretary, Organiser etc. as per the Circular Letter No. Ad.D1.3.1276 /74 dated 23.01.1979) must be produced by the candidate to prove his/her claim.
- xiii) **If any discrepancy is noted during the verification of original certificates, the candidate shall not be considered for admission under sports quota.**

In case of a tie in sports merit, the following criteria will be considered to break the tie as per the priority given below.

1. A weightage of marks may be given to the candidates who have achievements in following games selected by the University for the purpose of tie breaking only (Major games).
Football, Cricket, Basketball, Volleyball, Badminton, Kabaddi, Athletics and Aquatics
2. Preference shall be given to that candidate who represents the discipline (game /sport) of the choice of the college concerned (Annexure I.A).
3. Year of achievement (Preference shall be given to achievements in year closer to the year of application)
4. Academic merit.

No Sports Quota applications will be entertained after the last date of registration. The candidates who upload the supporting sports achievement certificates and who submit the proforma to the colleges within the prescribed time will only be considered for admission under sports quota.

The List of sports disciplines considered for UG admissions is given below.

Sl. No.	Events
1	Aquatics
2	Archery
3	Athletics
4	Badminton
5	Ball Badminton
6	Baseball
7	Basketball
8	Best Physique
9	Boxing
10	Canoeing and Kayaking
11	Chess
12	Cricket
13	Cross Country Races
14	Cycling Track and Road
15	Fencing
16	Football
17	Gymnastics
18	Handball
19	Hockey
20	Judo
21	Kabaddi
22	Kho-Kho
23	Netball
24	Power Lifting
25	Rollball
26	Rowing
27	Rugby
28	Softball
29	Squash
30	Table Tennis
31	Taekwondo
32	Tennis
33	Volleyball
34	Weight Lifting
35	Wrestling
36	Wushu
37	Yachting
38	Yoga

- Approved Association certificate, duly countersigned by the Kerala State Sports Council will only be considered for ranking, except two zones Games (Football, Cricket, Volleyball, Badminton, Kabaddi) and Athletics & Swimming conducted by University of Kerala.
- Approved Association certificates issued in the valid format only will be accepted.

Important: The seats reserved under TLM, Differently Abled, Transgender and Sports quota are created over and above the sanctioned strength. In the absence of the candidates who are eligible for these reservations, such seats will remain unfilled.

4.5 Mandatory Reservation

(a) Government Colleges / UIT's

Sl No.	Seat Reservation	% of Reservation
I	General Merit Quota (On the basis of merit)	50
II	Socially and Educationally Backward Classes (SEBC) (a) Ezhava (EZ) 8% (b) Muslim (MU) 7% (c) Latin Catholic (LC) /SIUC 1% (d) Other Backward Christian (BX) 1% (e) Other Backward Hindu (BH) 3% (G.O (Ms) No.107/08/Higher Edn., dated 30/08/2008).	20
III	Economically Weaker Sections (EWS) in General Category (G.O (Ms) No.2/2020/P&ARD dated 12.02.2020)	10
IV	Scheduled Castes/ Scheduled Tribes [Scheduled Castes 15%, Scheduled Tribes 5%]	20

Note: The fee structure of the UIT's is higher than that of Govt/Aided Colleges (Ref. Annexure X)

b) Aided Colleges

Sl No.	Seat Reservation	Forward community Colleges	Backward community Colleges
I	General Merit Quota	50 %	40 %
II	Scheduled Caste	15 %	15 %
III	Scheduled Tribe	05 %	05 %
IV	Community Quota	10 %	20 %
V	Management Quota	The remaining seats (20%) after filling items (I) to (IV) will be filled by the Educational agency (ie. Management) by candidates of its own choice. The academic eligibility of such candidates shall be the same as prescribed for other candidates.	

Note : Sri Sathyasai Arts & Science College, Thonnakkal, an aided college affiliated to the University also follows the same seat reservation pattern as that of Govt. Colleges and UIT's

Mode of admission under Community Quota in Aided Colleges

- The seats under community quota in Aided Colleges will be filled by the Colleges concerned on the basis of merit and on the basis of community certificate issued by the Revenue Authorities/Parish Priest/any other Competent Authority.
- Registration to Community Quota will be effected in online mode only. Candidates need not submit the application for community quota admission in colleges. **Registration exclusively for community quota will not be permitted.** They can use the application number of their original registration and submit online application for Community Quota separately.
- The candidates who are eligible to apply for community quota in Aided colleges shall submit separate options for community quota after completing the online registration process. They shall use the "Community Quota" link provided in their profile for submitting the options. It may be noted that only those colleges, based on the community of the candidates, will be displayed for submitting options.
- The candidates can give a maximum of 20 options. There is no preference in options. **The options given by the candidates during online registration for merit seats will not be considered for community quota admission under any circumstances.**
- Candidates can add or delete options till the closure of online registration.
- From the applications submitted, the University will prepare ranklist of the eligible candidates on merit basis and the same will be published in the website.
- The candidates in the ranklist will be notified through press release, to appear at the opted colleges for certificate verification and admission thereafter, if eligible.
- All admissions to Community Quota (including the vacant seats of SC/ST converted in case of Aided Backward colleges with Minority status) are to be effected from the Community Quota ranklist of the colleges approved by the University.

List of communities that are considered for Community Quota Admission in various Aided Colleges are given in Annexure VI

No applications for community quota will be entertained after the last date of registration.

Applicants claiming reservation under Community quota in Aided Colleges, who belong to the community of the Management which runs the college, will have to produce community certificate from the Revenue authority/Parish Priest/any other competent authority concerned, at the time of admission.

(c) Self-Financing Colleges

In Self financing colleges, 50 % of the total seats shall be filled by the management from among candidates of their choice adhering to the eligibility conditions prescribed by the University. The remaining seats (50%) shall be distributed and filled as detailed below.

Distribution of 50% seats ear marked under Merit category	% of Reservation
General Merit Quota (On the basis of merit)	50
SEBC and EWS [(a) Ezhava (EZ) 8% (b) Muslim (MU) 7% (c) Latin Catholic (LC) /SIUC 1% (d) Other Backward Christian (BX) 1% (e) Other Backward Hindu (BH) 3% (f) EWS 10%	30
Scheduled Caste	15
Scheduled Tribe	05

Note: The fee structure of the Self-financing Colleges is higher than that of Govt./Aided Colleges and UIT's (Ref. Annexure VIII and IX). Fee concession given by the Government is not applicable to candidates enjoying communal reservation, if admitted in Self- financing Colleges.

Mode of admission under Management Quota in Aided and Self Financing Colleges

1. The candidates seeking admission to the management quota in Aided and Self Financing colleges should register online.
2. There is no centralized allotment for Management Quota. Candidates should contact the colleges he/she intends to take admission and submit the printout of the online registration application form to the colleges concerned.
3. After closure of registration for the centralized allotment process, registration exclusively for management quota seats will be open. The candidates seeking admission under Management Quota alone can apply till the closure of admission. It may be noted that this **Management Quota registration can be used for admission to Management Quota seats only.**
4. **If a candidate has already registered for centralized allotment process, it is sufficient for admission under management quota also. There is no need of separate registration under management quota.**

4.6 General Rules for conversion of vacant seats

Govt./Self Financing Colleges and UIT's

If sufficient candidates are not available for filling the seats reserved for SC/ST candidates, the same will be notified in the media three times (on three different dates) and a separate allotment for SC/ST candidates will be made by the University. However, even after this, if SC/ST seats are still vacant, such seats in Government Colleges/UIT's will be filled by candidates belonging to Other Eligible Communities (OEC) included in the Annexure IV of the Prospectus and in their absence, will be filled by the candidates belonging to SEBC, strictly in accordance with the rules and guidelines for admission. The seats that still remain un-filled will go to the General Merit Quota.

If sufficient candidates are not available for filling the seats reserved for Economically Weaker Sections (EWS) in General Category, the seats that remain unfilled will be converted to the General Merit Quota.

Aided Colleges

If sufficient candidates are not available for filling the seats reserved for SC/ST candidates in Aided Colleges, the same will be notified in the media three times (on three different dates) and a separate allotment for SC/ST candidates will be made by the University. However, even after this, if SC/ST seats are still vacant, same will be filled as per the following norms.

1. The vacant SC/ST seats if any, in Aided Forward/Backward Colleges will be filled by admitting candidates belonging to Socially and Educationally Backward Communities (SEBC), strictly in accordance with the rules and guidelines for admission. The seats that still remain un-filled will go to the General Merit Quota.
2. The vacant SC/ST seats if any, in Backward Aided colleges with Minority Status will be filled by admitting candidates from the Community Quota Ranklist of the colleges, strictly in accordance with the rules and guidelines for admission.

5. CLAIMS FOR MANDATORY RESERVATION AND CERTIFICATES TO BE PRODUCED

- (i) Claims for Mandatory Reservation must be made by a candidate at the time of submission of online application. Candidates should mention their claim in the relevant columns in the Personal and Academic Data Sheet. They should also satisfy the eligibility conditions as per the Prospectus (Clause 6) at the time of online registration.
- (ii) Candidates should produce all original documents to prove their claims made in the online application form at the time of admission before the Principal. **Claims that are not mentioned at the time of**

submission of online application will not be entertained even if supporting evidences are produced later on. The claims for mandatory reservation once made cannot be altered by the candidate under any circumstances.

5.1 Claim for reservation under ‘Socially and Educationally Backward Classes’ (SEBC).

Reservation of seats to the Socially and Educationally Backward Classes will be in accordance with the provisions contained in G.O. (P) 208/66/Edn. Dated 2.5.1966, as amended from time to time.

Candidates belonging to Ezhava, Muslim, Other Backward Hindu, Latin Catholic/SIUC and Other Backward Christian communities, claiming reservation under SEBC quota should invariably produce ‘Non Creamy Layer Certificate’ obtained from the Village Officer concerned. Candidates belonging to Non Creamy Layer only are eligible for claiming reservation to SEBC category. Annual Income is not a criteria for reservation under SEBC category. List of communities under SEBC category are given in **Annexure V**.

5.2 Claim for reservation under Scheduled Castes (SC) / Scheduled Tribes (ST) quota.

Candidates belonging to SC/ST communities allotted against merit seats or against the seats reserved for them are exempted from payment of fee at the time of admission. Candidates claiming reservation under Scheduled Castes/Scheduled Tribes quota should obtain the Caste/Community Certificate from the Village Officer/Tahsildar. (See Annexure II and Annexure III for list of SC and ST)

Warning: Those who produce false SC/ST Certificate for claiming reservation under SC/ST quota shall be liable for penalties as per rules.

The seats unavailed by the SC candidates will go to ST candidates and vice versa.

5.3 Claim of OEC candidates against the un-availed seats of SC/ST candidates.

Other Eligible Community (OEC) candidates are eligible for the un-availed seats, if any, under SC/ST quota. The communities given in Annexure IV only are eligible for such un-availed seats, if any, under SC/ST quota (G.O.(Ms)No.14/2017/BCDD dated 02.08.2017). OEC candidates who possess ‘Non Creamy Layer Certificate’ obtained from the Village Officer concerned alone are eligible for such seats.

Note : Converted Christians do not come under the SC/ST category. They belong to OEC category. (Ref. Annexure IV)

5.4 Claim for fee concession to OEC candidates.

Candidates belonging to Other Eligible Communities are exempted from payment of fee at the time of admission to First Degree Programme under Government/Community quota irrespective of annual family income as per G.O (MS) No. 36/07/SCSTDD, dated: 03.07.2007. **(Communities listed in Annexure IV).**

OEC candidates will be granted the fee concession based on the Non-Creamy Layer Certificate. But those OEC candidates who do not come under Non-Creamy Layer category should produce the Community Certificate obtained from the village officer at the time of admission for availing the fee concession.

5.5 Claim for fee concession to the candidates who get OEC educational assistance.

As per the G.O.(Ms) 10/2014/BCDD dated 23.05.2014, 30 communities from state OBC list are selected for OEC educational assistance subjected to a maximum of Rs. 6 Lakh annual income. **(Communities listed in Annexure V.A)** They should provide Community and Income Certificates from the Village Officer at the time of admission.

5.6 Claim for reservation under Economically Weaker Sections (EWS) in General Category in Govt./Self Financing Colleges and UIT’s

Candidates who enjoy Communal Reservation such as SEBC, SC/ST are **NOT** eligible for EWS reservation. Only candidates belonging to FORWARD COMMUNITIES who are economically backward are eligible for EWS reservation. Such candidates must produce either of the certificates from the village officer namely “The applicant belonging to Anthyodaya Anna Yojana (AAY) and Priority House Hold (PHH) category” or “The income and assets certificate for Economically Weaker Sections (EWSs) in General Category”. (Format of certificates is given in Annexure XI and XII). Ration Card or BPL Certificate is NOT a valid document to avail EWS reservation.

5.7 Notwithstanding anything contained in the Statutes, the selection of students in Government colleges shall be governed by the rules prescribed by the Government from time to time with the concurrence of the University in respect of such admissions.